



HANDWERK  
& DESIGN

## Measures within the Framework of Protection and Hygiene Recommendations Supplementary Guidelines for Stand Construction

(as of 16 September 2021)

The Heim+Handwerk und FOOD & LIFE (01.-05.12.2021) as well as the Internationale Handwerksmesse with «Handwerk & Design» (09.-13.03.2022) are organised by GHM Gesellschaft für Handwerksmessen mbH (GHM) and held at the fairground Munich. In order to ensure a safe event, GHM issues Covid-19-related protection and hygiene recommendations, including, amongst others, in relation to stand design and use of the stand.

### A. Principles

The following principles always apply, even if no explicit regulations have been made:

1. **3G-principle (i.e. vaccinated, recovered, or tested)**
2. **Social distancing**
3. **Obligation to wear a face mask**
4. **Hygiene**
5. **Traceability of participants**

#### 1. 3G-principle (i.e. vaccinated, recovered, or tested)

- Only persons (visitors, exhibitors, incl. exhibitors' staff and their service providers) who meet one of the 3G criteria (Vaccinated, Convalescent, Tested) may enter the exhibition grounds from the time of stand set-up until the end of the exhibition including dismantling the trade fair. Proof of a test shall be defined as a negative test result in printed or electronic form of a test performed by means of a PCR or PoC-PCR test no more than 48 hours earlier or by a PoC antigen test performed no more than 24 hours earlier. 3G is a prerequisite for admission to the event area.

#### 2. Social distancing

- Everyone must keep a minimum distance of 1.50 m from others wherever possible. As the organisers we support this, amongst others, by planning and designing the halls, entrances and areas where people move around. The exhibitor must also support and enable keeping a minimum distance of 1.50 m between 2 people at his/her stand in the best possible way. Interaction points for a longer exchange with the customer shall be designed in such a way that the minimum distance of 1.50 m is maintained. Where this is not possible, the exhibitor must take measures (such as setting up partition walls for hygiene protection) to protect against infection in an equally effective way.

#### 3. Obligation to wear a face mask

- In the open air, there is no obligation to wear a face mask. It only applies in entrance and meeting areas, where a so-called bottle neck can occur.
- Indoors, there is a general obligation to wear a face mask, with the exceptions listed below. Wearing a surgical face mask is sufficient. There is no longer a general obligation to wear an FFP2 mask. The obligation to wear a face mask in the halls does not apply:



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- ✓ at fixed seating, standing or working places, provided that a minimum distance of 1.5 m to others who do not belong to your own household is reliably maintained;
- ✓ to guests of the exhibition catering and on designated catering areas at the stand, while they are seated at the table,
- ✓ in the case of services, to the extent that the nature of the service does not allow face masks,
- ✓ to the personnel in cashpoint and counter areas, provided that reliable infection protection is ensured by transparent or otherwise suitable protective walls or screens.
- For employees, the obligation to wear a face mask applies during their work-related duties within the context of occupational health and safety regulations.

### 4. Hygiene

On the premises, a widely contactless, digitalised entrance control is carried out for all exhibitors, visitors, employees and service providers.

- The exhibitor must ensure that staff and visitors adhere to the hygiene etiquette at the stand, that sufficient disinfectant dispensers are available and that items such as tables, counter areas and hygiene protection walls are regularly disinfected.

Exhibitors must designate a person as the point of contact regarding compliance with the hygiene and distancing rules, who is present at the trade fair/exhibition stand.

- In addition to the above-mentioned regulations, the [SARS-CoV-2-Arbeitsschutzverordnung](#) [SARS-CoV-2 Occupational Safety and Health Standard] of the Federal Ministry of Labour and Social Affairs is also binding.
- GHM as the organiser hereby communicates the need to comply with the protection and hygiene measures. As the organiser, GHM is obliged to check compliance with the individual infection protection concept and to take appropriate measures in the event of infringements.

### 5. Traceability of participants

- Throughout the duration of the trade fair and during the setup and dismantling times, all visitors, employees, service providers, stand contractors of the exhibitor and all other persons working for it, who enter the fairground Munich by foot or by vehicle, must register via GHM's registration system. Name, address, telephone number or e-mail address of the registered persons are recorded, as well as the times of their presence at the fairground Munich. Without prior registration, it is not permitted to enter the exhibition grounds by foot or by vehicle.
- The data collected via the registration system shall be used exclusively within the framework of the present hygiene concept and, in the case of any need for contact tracing, shall be transmitted to the responsible health authorities upon request.



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- The retention period for this data is one month; after the expiry of this period the data will be deleted.

### B. Stand design

1. The stand design must support and enable keeping a minimum distance of 1.50 m between 2 people in the best possible way. Where this is not possible, the exhibitor must take measures (such as setting up partition walls for hygiene protection) to protect against infection in an equally effective way.
2. The stand shall be designed in such a way that the ventilation system of the exhibition hall can also ensure sufficient air circulation at the stand. Additionally, air purification devices can be used in small meeting rooms which are not ventilated or poorly ventilated. However, these do not replace any ventilation to protect against infection.
3. Any accumulation of persons when entering and leaving the exhibition spaces must be avoided by means of appropriate route guidance (e.g. marking entrances and exits) and distance marking.
4. Visitors must be able to clearly identify catering areas at the stand. Trade fair/exhibition restaurants and catering stations are subject to the currently applicable industry-specific regulations of the catering industry (particularly with regard to infection protection and hygiene concepts).

### C. Number and tracking of visitors at the stand

1. A total number of 50,000 visitors per exhibition day is permitted at the trade fair, i.e. admission restrictions do not apply for above-mentioned fairs.
2. It is not necessary to collect the contact details of visitors to the exhibition stand again. However, this exemption does not apply to catering areas in the halls and at the stand, see section D.

### D. Catering at the stand

1. In the catering area of the stand the [legal provisions valid in Bavaria shall apply](#). Visitors must be able to clearly identify catering areas at the stand.
2. The following applies to designated catering areas at stands with catering:
  - The contact details of guests (date and time, first name, last name, place of residence and telephone number or e-mail address) must be recorded digitally or manually, e.g. with the Luca app.
  - A hygiene concept is required.
  - Masks can be removed in fixed standing places or seats.
  - Dispensing food and beverages should only be carried out by service personnel behind glass or acrylic glass panels or by serving at the seat.



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- Self-service is possible in the case of packaged food and closed beverage bottles.
- In accordance with the catering hygiene, service is provided by hostesses, trained stand personnel or service staff.
- Meals must be covered before dispensing.

**Do you have any further questions? Please feel free to contact us:**

[www.food-life.de/contact-details](http://www.food-life.de/contact-details)

[www.heim-handwerk.de/contact-details](http://www.heim-handwerk.de/contact-details)

[www.ihm.de/contact-details](http://www.ihm.de/contact-details)

[www.ihm-handwerk-design.com/contact-details](http://www.ihm-handwerk-design.com/contact-details)

*The organisational and technical guidelines are applicable in any case. Due to adjustments to the hygiene requirements, replanning the exhibition areas may be necessary at short notice. The costs of implementing the currently valid legal Covid-19 protection regulations and the fair's (Heim+Handwerk / FOOD & LIFE / Internationale Handwerksmesse with «Handwerk & Design») hygiene concept at the exhibition stand shall be borne by the exhibitor. This also applies to similar requirements that come into force as a result of other pandemic developments.*