

Exhibitor	Hall / Stand no.	Outdoor exhibition area / Block
VAT no.	Contact	
Street / P.O. Box	E-mail	
Country / Town / Postcode	Tel. with area code and ext.	Fax with area code and ext.

We hereby authorize

Company _____

Contact _____

Address _____

Tel./mobile _____

to order the following services on our behalf and chargeable to our account:

- Electrical connections / installations
- Water/sanitary connections/installations
- Compressed air connections/installations
- Suspension units
- Telecommunications services
- Approval for special stand constructions
- Stand systems/Partitions
- Waste disposal
- Early move-in
- Rental spaces in loading yard
- Cleaning Services
- Stand Security Services

The official contracting partner of Messe München GmbH and invoicee for all authorized services shall remain the authorizing party.

This form is not required for **online orders** via the Exhibitor Shop of Messe München GmbH.

■ Stand design / construction information

a) Stand design

No plan approval from Messe München GmbH is necessary given compliance with the following requirements:

- stand and/or advertising structures no higher than 3 m
- stand area no larger than 100 m²
- stand is without covering

Any stand concepts in non-compliance with the aforementioned requirements are to be submitted for approval to Messe München GmbH's Technical Exhibition Services Division together with to-scale stand design plans (ground plan, elevations and sectional drawings) by email, as pdf-file or per mail, six weeks prior to the commencement of the official stand assembly period at the latest. Please ensure you comply with the provisions set out in form 1.2 "Application for Preventive Fire Protection Measures" and form 1.3 "Application for Special Stand Designs" as well as with the Technical Guidelines of Messe München GmbH.

b) Stand assembly

We have hired the following exhibition stand builder (please be sure to complete this section):

Company _____

Contact _____

Address _____

Tel./mobile _____

Fax _____

E-mail _____

Please note that irrespective of plan approval by the Technical Exhibition Services Division, the installer and/or operator of an exhibition stand is responsible for compliance with public statutory regulations, such as the Bavarian Building Code (Bay-BO), insofar as applicable to exhibition stands, as well as with the Messe München GmbH Terms of Participation.

Place / date	Company stamp and legally binding signature of exhibitor
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This service form should only be submitted to the extent that one or more of the stand structures, installations / facilities or activities requiring notification, inspection and / or approval mentioned below apply/ies to the above-mentioned stand space.

In such cases, the notices on "Fire Protection Measures at Trade Fairs and Exhibitions" and "Fire Safety Regulations in the Outdoor Exhibition Area" as well as the conditions detailed overleaf should be given due consideration in addition to those set out in the Technical Guidelines of Messe München GmbH. We would like to draw your particular attention to the Places of Assembly Directive (VStättV) in its current version (notably the operating requirements in part 4, sections 31 and 43) which can be downloaded free of charge at <http://www.stmi.bayern.de/bauen/baurecht/vorschriften/>.

The Munich Municipal Fire Department reserves the right to impose additional requirements to the extent that the necessity to do so arises from the fire safety site inspection or during operation.

Please note:

- To-scale escape and emergency route plans as well as any verification required of the building class of the materials used and / or their sprinkler compatibility and / or technical descriptions / planning documents including all size and quantity details as well as all the necessary inspection certificates should be submitted together with this application.
- For two-story stands in the halls and / or multi-story stands in the outdoor exhibition area, this service form and all documents listed in Form 1.3 should be submitted to the Technical Exhibition Services Division (TAS).

This form will be passed on by Messe München GmbH to the Munich Municipal Fire Department together with all relevant documents you submit.

Please give due attention to the detailed provisions on pages 2 and 3.

Subject to approval in the halls

- Exhibition stands with a floor area of more than 100 m²
- Two-story stand structures
- Stand structures with horizontal stand covers / canopies

Subject to approval in the outdoor exhibition area

- Stands with a floor area of more than 50 m²
- Multi-story stands

Subject to approval in the halls and outdoor exhibition area

- Vehicles and containers
- Stands with chairs arranged in rows and / or around tables for more than 200 persons
- Slide projection and / or film shows in darkened rooms
- Use of compressed gases, liquid gases, flammable liquids and deep fryers > 50 l capacity (individually or in total)
- Use of welding equipment and activities involving naked flames
- Open fires and activities involving risk of fire
- Pyrotechnics
- Acids and lyes
- Use of radioactive materials and bio-hazardous substances

Place / date	Company stamp and legally binding signature of exhibitor
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■ Provisions for the declaration of installations and facilities requiring notification, inspection and / or approval to the Munich Municipal Fire Department

■ Please note

- This service form will be passed by the Technical Exhibition Services Division (TAS) of Messe München GmbH to the Munich Municipal Fire Department should this be considered necessary.
- The references quoted in the following text apply to details set out in the Technical Guidelines of Messe München GmbH, which are attached to the Order Forms for Exhibitor Services.

■ Halls

For exhibition stands with a floor area of more than 100 m²

approval must be obtained from TAS (cf. item 4.2 “Stand Construction Approval”). As far as the design of such stands is concerned, Section 4 “Regulations Governing Stand Construction” and particularly items 4.4.4. “Regularly occupied spaces” and 4.5 “Exits, Escape Routes, Doors” should be given special attention.

For two-story stand structures

approval must be obtained from TAS (cf. item 4.2 “Stand Construction Approval”). As far as the design of such stands is concerned, Section 4 “Regulations Governing Stand Construction” and particularly item 4.9 “Two-story stand construction” should be given special attention.

Stand structures with horizontal ceilings / canopies

Irrespective of their size, horizontal ceilings and canopies above stands are subject to approval, for which a written application must be submitted to the TAS of Messe München GmbH (see “Application for Preventive Fire Protection” form in the Technical Order Forms).

All stand ceilings / canopies require the prior written approval of Messe München GmbH’s TAS. With respect to the design of such stands, item 4.4.2 “Stand ceilings / canopies” should be given special attention.

Please refer to the Notice on “Sprinkler-compatible Materials” in the Order Forms for Exhibitor Services for information on the materials approved for stand ceilings / canopies and supply sources.

Vehicles and / or containers

are subject to approval if used as exhibits in the halls (cf. item 4.2.2. “Vehicles and Containers” as well as items 4.4.1.2. “Motor Vehicles as Exhibits” and 4.4.2. “Stand ceilings / canopies”). The fuel tank contents of vehicles must be reduced to the quantity of fuel required for accessing and leaving the hall (fuel gauge must indicate “low / reserve”). When exhibiting hybrid vehicles with gas tank, the tank must be completely drained. The fuel / gas tank is to be locked; at the request of Messe München GmbH, the battery must also be disconnected.

Mobile exhibition stands (show trucks, buses, trailers, etc.) with a single covered area of in excess of 30 m², must be equipped with a sprinkler system.

■ Outdoor exhibition area

For stand structures with a floor area of more than 50 m²

approval must be obtained from Technical Exhibition Services Division (cf. item 4.2 “Stand Construction Approval”).

Please note the regulations and guidelines governing the construction and operation of temporary structures (FIBauR) and DIN 4112 (Temporary Structures: Guidelines for Dimensioning and Execution) in the versions valid at the given time. With respect to the design of such stands, item 4.8 “Outdoor Exhibition Area” and the notice “Stand Structures and Exhibits in the Outdoor Exhibition Area” in the Order Forms for Exhibitor Services should be given special attention.

Exhibition stands with a total floor area of more than 500 m² require a **declaration of agreement** from the Munich Municipal Fire Department. Plans in quadruplicate should be submitted to the TAS division of Messe München GmbH for onward trans-

mission to the Munich Municipal Fire Department by the closing date indicated in the “Important Notes” section of the Order Forms for Exhibitor Services at the latest.

All exhibition stands (tents, containers) and other facilities must be equipped with a fire extinguisher (min. capacity of 9 l) at each exit, a carbon dioxide extinguisher (min. capacity 5 kg) in kitchen areas and, should deep-fryers be used, an extinguisher for fat fires (min. capacity 6 l) to EN 3 or DIN 14406. The Munich Municipal Fire Department reserves the right to impose additional requirements to the extent that the necessity to do so arises from the fire safety site inspection or during operation.

For multi-story stand structures

approval must be obtained from TAS (cf. item 4.2 “Stand Construction”). With respect to the design of such stands, items 4.8. “Outdoor Exhibition Area” and, if applicable to the outdoor exhibition area, 4.9 “Two-story Stand Construction” in the regulations governing stand building should be given special attention.

■ Loading yards

During stand setup and dismantling periods

only such parking bays as are available and marked as such are to be used for loading and unloading. Fire service access routes should be kept clear at all times.

During the trade show itself

the loading yards serve, as a general rule, in full as escape and emergency routes (fire lane and safety zone).

■ Halls and outdoor exhibition area

For areas with row or table seating for > 200 persons

approval must be obtained from TAS (cf. item 4.2 “Stand Construction Approval”). To the extent that 200 seats or more need to be arranged, the total number of seats and the escape / rescue routes must be shown in a separate plan (seating plan scale 1:200) to be submitted to Messe München GmbH in triplicate, whereby the width of the escape / rescue routes is to be based on and sized according to the maximum number of persons the room can accommodate. A copy of the plan approved for the given usage should be displayed in a clearly visible location near the main entrance to the assembly room concerned.

For slide and / or film shows

in darkened rooms, approval must be obtained from TAS (cf. item 4.2 “Stand Construction Approval”). With respect to the planning of such stands, item 5.9 Assembly Rooms / Show Areas (“Film, Slide, Television Shows and other Presentations”) should be given special attention.

Compressed gas cylinders, flammable liquids, liquid gas installations

Approval must be obtained from the Munich Municipal Fire Department for the use of compressed gas cylinders and flammable liquids in conjunction with the presentation of exhibits (cf. item 5.7 “Use of Compressed Gases, Liquid Gases and Flammable Liquids”).

Only such quantities of industrial gases as are needed for the day’s operations may be kept on the exhibition stand. This must be reported to TAS two weeks prior to the event commencing at the latest. The use of liquid gas is generally prohibited and requires the approval of the Munich Municipal Fire Department for exceptions to this ruling. The use of liquid gas for heating purposes is prohibited. Technical descriptions and any necessary planning documents including details of size and quantity should be attached to given service form.

For the use of welding equipment and activities involving naked flames

during the stand setup and dismantling periods, notification must be submitted to and approval obtained from TAS prior to commencement of the work concerned. A permit is available from the Hall Inspectorate and should be completed on site. Highly inflammable materials such as loose paper, packaging and the like must be removed from the stand area. The work bench must be made of non-flammable material. At least one fire extinguisher suitable for and approved to fire class C to DIN 14406 or EN 3 should be available on the stand. In particular, item 4.4.1.10. of

the Technical Guidelines “Abrasive Cutting and Working with Naked Flames” should be given special attention.

Open fires and activities involving a risk of fire

are prohibited. Approval must be obtained from the Munich Municipal Fire Department in the event of an exception being made to this ruling (cf. item 4.4.1. “Fire Prevention and Safety Regulations” and item 5.9. “Use of Compressed Gases, Liquid Gases and Flammable Liquids”). The use of individual or multiple candles for table lighting and other purposes is only permitted with candlesticks, holders or candelabras that stand securely and are inflammable. They should be located at a sufficiently safe distance away from flammable materials (decorations, curtains, flammable lampshades, etc.) to ensure that the latter cannot catch fire. Candles must be kept under constant supervision. Munich Municipal Fire Department and Messe München GmbH reserve the right to prohibit the use of lit candles at short notice.

Pyrotechnics

The use of pyrotechnics is subject to approval and should be coordinated with Messe München GmbH. Further information on preventive fire and risk protection (in German) is available for downloading at www.feuerwehr.muenchen.de – Vorbeugender Brand- und Gefahrenschutz - “Info- und Brandschutzmerkblätter”

Acids and lyes

Acids and lyes are generally prohibited. Exceptional approval for the use of such substances, to be applied for via this form, can be granted by the safety authorities responsible. No right to the granting of such exceptional approval can be asserted.

Use of radioactive materials and bio-hazardous substances

The use of radioactive materials must be reported to the Munich Municipal Fire Department subject to the approval of

Bayerisches Landesamt für Umweltschutz
Bürgermeister-Ulrich-Str. 160
86179 Augsburg, Germany
Tel. +49 821 9071-0
Fax +49 821 9071-5556
poststelle@lfu.bayern.de
www.bayern.de/lfu/

(cf. item 5.12.1. “Radioactive Materials”)

Any source of radiation installed in equipment, machines, devices or other apparatus must be removed daily when the trade fair closes and stored in a safe approved by Messe München GmbH. Bio-hazardous substances may only be stored and used with the permission of the Munich Municipal Fire Department.

Please also take special note of item 5.8 of the Technical Guidelines “Hazardous substances”.

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To be filled in only if the Building Regulations on page 2 of this form are applicable to the given construction. The application for approval is to be submitted at least six weeks prior to the commencement of the stand setup period. Approval cannot be guaranteed unless this deadline is respected. All the documents required are to be submitted in German by mail.

We herewith apply—in the name and on behalf of above-named exhibitor—for approval limited to the duration of the trade fair for the following exhibition structure in accordance with the conditions set out on page 2 of this form.

Acceptance testing of the uncovered load-bearing structure/glass structure can be performed on:

Date

Short description of the exhibition structure

Stand construction company carrying out structural work:

Company, address

Phone, fax

E-mail

Size of stand area rented

m²

Author of draft:

Size of ground floor area

m²

Name

Size of upper level area

m²

Address

Glass is a feature of the design / structure of the stand

Yes No

Author of static calculations:

The following documents are required in order to process your application:

- Dimensioned plan of the ground floor, in quadruplicate
- Dimensioned plan of the upper floor, in quadruplicate (for two-story structures)
- Dimensioned elevations, in quadruplicate
- Dimensioned cross-sections, in quadruplicate
- Verified (by a qualified structural engineer) static load plan with test report or static load calculation, in duplicate
- Description of structure, in duplicate
- Documentation relevant to the given glass structure (installation position of glazing, glass type, glass thickness, type of mounting, pane size)

Name, address

Phone

Please note: all documentation must be in German, the drawings must be to scale and dimensioned in meters, to be submitted by mail.

E-mail

All plans and analyses shall be signed on the original and dated by the author. This form shall also be signed by the exhibitor unless power of attorney has been granted.

Place, date Legally binding signature of applicant

Legally binding signature of site manager Legally binding signature of exhibitor

■ Declaration by the Project Manager, Foreman or Site Manager responsible for implementation of the special stand design

I, the responsible Project Manager Foreman Site Manager

Name	Mobile phone number during stand-setup period
Address	E-mail
Phone / Fax	

hereby declare that the above exhibition stand complies with the statutory regulations as well as with the Technical Guidelines and the Terms of Participation of Messe München GmbH.

■ Building Regulations

Every **organizer** of an event, **exhibitor**, or **person who rents** stand space is obliged to **check** whether each temporary construction designed or built by himself or by a third party appointed by him, in the halls or in the outdoor exhibition area, requires **building permission**.
If you are in doubt, please ask Messe München GmbH's Technical Exhibition Services Division (TAS).

Building permission is absolutely required in the case of:

- a) multi-storied stands and constructions (see also the Order Forms for Exhibitor Services and the "Two-Story Stand Design" notice)
- b) glass structures such as parapets, wall elements and floors made of glass (see also "Use of Glass and Acrylic Glass for Stands inside the Exhibition Halls" notice. This notice is available on request from the TAS)
- c) constructions and exhibits which may have to withstand exceptional loads (e.g. staircases, platforms, bridges, cantilever roofs, towers, balconies, scaffolding, etc.)
- d) constructions in the outdoor exhibition area which exceed an area of 50 m² in plan or a height of 5 m at any point (e.g. marquees and pavilions, podiums, showtrailer, tiered seating, billboards, towers, scaffolding structures, etc.)

Exhibitors envisioning to erect constructions of this type at the Munich Exhibition Center are required to submit an application for building permission to Messe München GmbH's TAS using the form printed on page 1.

Please note that in exhibition hall B0 ICM – Internationales Congress Center München, two-storied stand constructions cannot be erected.

Exhibitors bear the responsibility for ensuring compliance with all building regulations and other legal requirements. Please note that this applies even when no plan approval is required. Special attention should be given to occupational safety regulations.

Proof of stand safety and static load compliance must be produced on site for inspection for scaffolding that is not to be anchored to existing structures, as set out in the planning guidelines, or is to be utilized in a manner inconsistent with the regulations.

For tents as of 75 m², test logbooks must be made available for inspection. In addition to approval required from Messe München GmbH, these tent structures also undergo acceptance testing by Munich city council's local building regulation department (address below) subject to payment of a fee.

Landeshauptstadt München
Referat für Stadtplanung und Bauordnung
Hauptabteilung IV / 12
Blumenstr. 28b
D-80331 München
Tel. +49 89 233-26441
Fax +49 89 233-24234
E-mail: plan.ha4-lbk-statik@muenchen.de

The General Terms of Contract for Exhibitor Services of Messe München GmbH apply additionally.

Fees:

Release of building approval for special stand designs (item no. 30321)

The building permission procedure conducted by the test engineer appointed by Messe München GmbH is subject to a charge of EUR 125.00 per hour for the time and work involved.

The services rendered by the test engineer include:

- processing the documents already checked by an accredited structural engineer (plan drawings, static load calculation and test report)
- preparing a test report for unchecked documents
- processing special designs and glass structures

Acceptance test of special stand design on site (item no. 30325),

hourly rate EUR 125.00.

Release of building approval for special stand designs at enhanced hourly rate due to late submission of papers (item no. 30324)

Should the documents for granting building permission (application forms, static calculation, stand construction plans and design drawings) be received in full later than 15 calendar days prior to the commencement of the stand-setup period (for bauma exhibits in the outdoor exhibition area six weeks prior to commencement of stand setup), an enhanced hourly rate applies. The surcharge is 50% on the standard hourly rate, i.e. EUR 187.50, for checking and processing the documents.

For "bauma" the documents must be received by the general closing date as set out in the "Important Information" form.

Place / date

Company stamp and legally binding signature of exhibitor

Submit in duplicate!

Return to:

Messe München GmbH
 Hauptabteilung Technischer Ausstellerservice
 Messegelände | 81823 München | Germany

Contact and invoicing:

Kreisverwaltungsreferat – HA I / 25 (VVB)
 Ruppertstraße 19 | 80466 München | Germany

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For purposes of compliance with hygiene and safety regulations, the exhibitor is required to notify his intention to serve food and beverages and/or operate beverage dispensing equipment. The registration and/or notification can only be submitted for the stand space rented. Non-compliance with this obligation to register may be penalized and a fine imposed.

We hereby declare our intention to serve food/beverages on our stand:

- free of charge for sale*
 as (non-gratuitous) samples
 (price must be significantly below standard local charge)
 *For requirements see registration documents (provision governing the sale of goods)

We are appointing a catering company:

- Yes No

The catering company is a Messe München GmbH service partner

- Yes No

Insofar as the exhibitor/renter does not prepare/produce the meals/food himself, the caterer responsible for compliance with the applicable regulations and directives, notably in respect of food hygiene, is to be named:

Name of catering company and contact

Foods offered

Beverages offered

Food to be served on the stand is

- prepared on site delivered ready to serve

Beverages will be served on the stand

- in bottles / cans from beverage dispensing equipment

Size of catering area or number of seats

Period during which actual dispensing of beverages is to occur

If beverage dispensing (bar) equipment is to be used:

The beverage dispensing equipment must comply with the hygiene requirements set out in the beverage equipment standard DIN 6650-4 prior to the event commencing. The beverage dispensing equipment must have been cleaned appropriately prior to the event. In the case of rental equipment, the rental agent must supply documentation relevant to the equipment and valid cleaning verification together with the equipment. If no such documentation and cleaning verification are available, you have the option of asking our service partner for dispensing equipment systems to issue the documents required.

Contact: messeservice@schanktec.de

Official certification or logbook incl. records of regular inspection of beverage dispensing equipment is available:

- Yes No

The equipment is being rented from:

Company/Rental agent

Phone

In this context, we would like to draw your attention to the fact that the dispensing of alcoholic beverages for consumption on site with the intent to realize a profit is subject to permission according to Section 12 of the German Catering Act, the application for which is to be submitted via this form.

Place / date _____ Company stamp and legally binding signature of exhibitor _____

Please note that surfaces which may come into contact with food items must be maintained in exemplary condition and be easy to clean and disinfect. Smooth, washable materials should be utilized (this also applies to floor coverings and walls in such areas.) If food is to be served on the stand, the requirements set out in Section 4 Item 2 in conjunction with Annexe II Section 1 et seq. of Directive (EG) 852/2004 relevant to commercial operations must be observed. These include the following measures:

- adequate water and wastewater hook-ups
- temperature conditions suitable for the hygienic preparation, handling and distribution of food
- appropriate equipment for cleaning food
- appropriate tools for cleaning / disinfecting food service / kitchen equipment

■ Important

Any distribution of food and/or beverages is subject to official hygiene regulations, and to review by food and beverage officials of the local inspection authority (Bezirksinspektion Ost).

■ Legal regulations

According to Sections 64 and 69 of the German Trade Regulation Act, the distribution of samples (promotional items, food and beverages) at a scheduled trade fair is not subject to official approval, but must be declared.

Should beverages not intended as samples be sold for consumption on site, the requirement to apply for permission as set out in Section 1, Paragraph 1 of the German Catering Act applies. Approval is required in any such case in accordance with Section 12 of the German Catering Act.

Exhibition stand hospitality for guests, customers and visitors:

With regard to the assessment of the exhibitor's customer hospitality activities, such as do not incur a fee, the special character of the function is to be given particular consideration. As the overall event is primarily of a promotional nature, the distribution of food and beverages is regarded as an extension of the true, broader objective of the event, namely promotional activities aimed at attracting customers.

Therefore, taking logistical and economic factors additionally into account, the relevant local authority (Kreisverwaltungsreferat der Landeshauptstadt München), in keeping with current statutory requirements, herewith exempts the complementary distribution of food and beverages, whether or not served as samples, from the requirement to obtain a permit against payment of a charge in accordance with the German Catering Act.

Information on the German Infection Prevention Act (Infektionsschutzgesetz - IfSG)

Any persons preparing, handling or distributing certain foodstuffs, which activity involves coming into contact therewith, or newly hired staff or persons involved for the first time in group food service activities in kitchens within restaurants and other similar establishments, may only carry out this work after demonstrating through the appropriate certification by the German Public Health Department or from a physician contracted by the Public Health Department, that they have been notified verbally and in writing

1. of activities prohibited under Section 42, Paragraph 1 of the IfSG,
2. of their obligations as specified under Section 43, Paragraphs 2, 4, and 5 of the IfSG and
3. have declared in writing, after having been advised as above, that they have no knowledge of any reason why they should be prohibited from participating in food service activities.

Persons already in possession of a valid health certificate as set forth in Sections 17 and 18 of the former German Epidemic Prevention Act (BSeuchG) are exempt from this compulsory initial instruction.

German-language certificates issued in accordance with the new German Infection Prevention Act (IfSG) and the old German Epidemic Prevention Act (BSG) are to be submitted and / or presented on demand.

Persons preparing, handling or distributing the following foodstuffs are subject to the aforementioned compulsory instruction as provided under the German Infection Prevention Act:

- Meat, poultry and any products produced therefrom
- Milk and dairy products
- Fish, crustaceans or molluscs and products produced therefrom
- Egg products
- Infant and children's nutrition
- Ice cream and semi-finished ice cream products
- Baked goods with non- or partially-cooked or –heated fillings or toppings
- Gourmet salads, raw salads and potato salads, marinades, mayonnaise and other emulsified dressings, baker's yeast.

Dishwashing staff, whether employed in food service operations in establishments or for group service events, must also possess the appropriate instructional certificate.

The provisions set out in the European Food Information Directive have been in force since December 13, 2014. As a result, the identification of allergens is required also for loose goods. In this connection you are kindly requested to refer to the information on our homepage: www.muenchen.de/rathaus/Stadtverwaltung/Kreisverwaltungsreferat/Verbraucherschutz-und-Veterinaerwesen/Lebensmittelueberwachung/Kennlichmachung-in-Speise--und-Getr-nkearten.html

Further information concerning statutory food and food hygiene regulations is available from the coordinating officer of the local inspection authority (Landeshauptstadt München, Kreisverwaltungsreferat HA I/35, Bezirksinspektion Ost, Trausnitzstr. 33, 81671 München, Germany), Mr Martin Grossmann.
Tel. +49 89 23363538, Fax +49 89 23363531

In the event of any regulations governing food hygiene not receiving compliance, Munich city council's food inspection authority reserves the right to take the appropriate steps up to and including prohibiting the preparation of food.

■ Information on operating beverage dispensing installations on the exhibition grounds

1. Beverage dispensing installations that are not fixed local systems as defined by the Technical Rules Governing Dispensing Installations (TRSK) 400 No. 3.3.2, but are to be set up on site at a given event, are required to be registered with the relevant authorities by the operator (see Item 4). No supporting documentation need be submitted. In accordance with Section 14 para 1 of the Operating Safety Directive (BetrSichV), the beverage dispensing installation must undergo inspection by a qualified person as defined by the Technical Rules Governing Operating Safety (TRBS 1203) prior to its initial operation. This is the responsibility of the given entrepreneur (renter or operator). A copy of the result of the inspection is required to be kept on site, available for presenting to the relevant authorities at their request. This still applies even if the installation is rented. In accordance with the European Food Hygiene Directive 852/2004, the beverage dispensing installation is required to be cleaned prior to the commencement of the event. Written verification of the cleaning and the original inspection certificate are to be kept close to the installation. Operating instructions must also be affixed to the installation as stipulated by TRSK 500.
2. Ready-to-use installations as defined by TRSK 400 No. 3.3.1 are required to be registered with the relevant authorities (see Item 4). No supporting documentation need be submitted. In accordance with Section 14 para 2 of the Operating Safety Directive (BetrSichV) and based on hazard evaluation procedures as defined by Section 3 of the Operating Safety Directive, the installation inspection must be renewed every two years by a qualified person. In accordance with BGV A1, this is generally the responsibility of the given entrepreneur (renter or operator) of the installation.
3. The pressurized gas containers used must be stored upright and secured against tipping over.
4. Further information is available from the head of the municipal beverage dispensing installation inspection office (Mr Günter Unterreithmaier, Landeshauptstadt München, Kreisverwaltungsreferat HA I/313 AG 1, München Ruppertstr. 19, 80466 München, Germany).
Tel. +49 89 23321299, Fax +49 89 23325882, g.unterreithmaier@muenchen.de

In the event of non-compliance with regulations governing beverage dispensing installations, the relevant municipal authorities reserve the right to take the appropriate steps up to and including shutting down the given beverage dispensing installation.

Service companies approved by Messe München GmbH for the cleaning and inspection of beverage dispensing installations:

Getränke Widmann GmbH Schankanlagentechnik
Melchior-Huber-Str. 36, 85652 Ottersberg, Germany
Tel. +49 8121 8453, Fax +49 8121 78422, Mobile +49 177 2228453
messeservice@schanktec.de, www.schanktec.de

Price list

Cleaning, inspection and issuance of inspection certificate	EUR
for a 1-valve beverage dispensing installation	75.00
for each additional valve	37.50
for a 5-valve pre-mix installation	87.00

Inspection in accordance with Equipment Safety Directive of a ready-to-use or installed beverage dispensing system	EUR
incl. hygiene test for a 1-valve beverage dispensing system	on request
for each additional valve	on request
per working hour	49.20